**MARKET KITCHEN**

**Rental Application and Contract**

Our Market kitchen is available for commercial production, and weekend pop-up restaurants.

Tours can be arranged with the office.

If you have questions regarding scheduling, your needs, etc., contact the Saskatoon Farmers’ Market at: 306-384-6262 or email skfarm@sasktel.net.

|  |  |
| --- | --- |
| Date |   |
| Name |   |
| Organization |   |
| Billing Address |   |
| Phone Number |   |
| Email |   |
| Purpose of rental |  |
| Dates and times you require the kitchen. |   |

**MARKET KITCHEN RENTAL RATES**

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| **Availability – Fridays 9 am-5 pm** **Weekend hours Saturdays 6am-3pm & Sundays 9am-4pm** |
|  |  |
|  **Pop Up Rates** |   |
| Saturday Or Sunday Pop Up:  | $160  |
| Weekend Pop Up Rate  | $280 |
|  |  |
| **Rental for Production Rate** |  |
| Hourly:  | $25  |
| Daily | $160 |
| Non-profit: daily | $110  |
| Vendor (full day): | $75  |
| Vendor (1/2 day): | $40  |
|  |  |

**Price and Booking Information:**

**Rental time:** must include clean up time required. If additional time is required, please arrange and schedule with SFM staff. If you do not clean up, your damage deposit will be used towards additional cleaning. Materials or ingredients can be brought in before your rental, only if there are no other bookings. Use of large electrical may result in additional fees.

**Kitchen Contains** basic equipment, additional items required for the rental will need to be provided by the renter. Our facility is not approved for grease laden vapours, so frying is limited to covered portable deep fryers Please contact the office to arrange a tour.

**Weekend Pop Up Rate –** Must be open during both the Saturday & Sunday Market hours

**Vendor Rate –** Applicable for kitchen rentals for prep purposes. To receive discounted vendor rate,you must be an active vendor selling at the market at the time of rental.

**You will be invoiced, and advance payment is required.** Minimum 14-day advance to confirm bookings. **No refund** will be granted in case of cancellation.GST will be applied to all rental fees (not including damage deposits).

**Deposit:** For all kitchen bookings there is a refundable $250 cash/cheque deposit for damage, loss, and cleaning.

**If the booking is for a pop up**, the renter will require a facility license for the kitchen. If they do not already possess one the renter must complete a SHA Facility Information and License Application and submit to the office at time of submitting rental application. We will submit it to our Public Health Inspector on your behalf.

**Make cheques payable to Saskatoon Farmers’ Market.** The Saskatoon Farmers’ Market accepts etransfers, cheques and cash only.

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Rental Applicant SFM Representative

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Date

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| --- |
|  |
| Farmers’ Market staff are here to help you. Cleaning supplies and paper towels are provided - use what you need. Please let us know if anything is missing, broken, needs replenishing, or requires service. |
|  |
| * Take everything that you brought with you, including from the fridge and freezer
 |
| * Wash and put away dishes and utensils
 |
| * Clean sinks
 |
|  |
| * Wash counters and surfaces
 |
| * Clean all spills including oven, microwave, counter sides, fridge
 |
| * Take out kitchen garbage – key in office
 |
| * + Extra bags in janitor closet
 |
| * + Dumpster in parking lot on the East side of the market
 |
| * Sweep and Mop the Floors
 |
| * + Mop and bucket in janitor’s closet
 |
| * Turn kitchen lights off
 |
|  |

**Pop Up Information**

This information will be used to promote your pop up if your application is approved.

Please forward a photo(s) an event poster (cropped to square) to skfarm@sasktel.net for promotion purposes.

|  |  |
| --- | --- |
| Pop Up Name |  |
| Social Media Handles |  |
| Description/Menu |  |
| Will you be creating an FB event listing?  |  |